Basic Steps to Sanitize Your Chromebook

Step 1: Be sure to power off the device.

Step 2: Remove anything attached to the Chromebook such as a case, USBs, and headphones. Cases can be separately disinfected with sanitizing wipes or spray. We have also put them in the washer as long as everything has been removed and you use the gentle cycle.

Step 3: Clean the screen with an LCD-safe solution applied to a microfiber cloth. Be careful not to use strong alcohols because they can eat away the coating on LCD screens. However, LCD-safe solutions such as 50% isopropyl alcohol (diluted with distilled water) and dimethyl benzyl ammonium chloride can be used to properly disinfect Chromebook screens. Never use Windex® or similar products, which contain ammonia, and never use any solutions containing acetone, ethyl alcohol (ethanol), ethyl acid, or methyl chloride. Remember that diluted vinegar is safe for removing dirt and smudges from LCD screens, but it is not an effective disinfectant against many types of common germs, including those that cause colds, flus, and viruses.

To clean, *wet a microfiber cloth* with LCD-safe solution so that it's damp enough to feel wet, but not damp enough to drip. Rub the microfiber gently on the screen in a back-and-forth motion, using wide strokes. Do not use small circular motions, which can sometimes leave buffed-out spots or whorl marks on the screen.

Never use paper towels, kitchen rags, or any type of cloth other than microfiber. These may damage your screen.

Step 4: Use 70% isopropyl alcohol *applied to a soft cotton rag* to wipe down the keyboard and external chassis. **DO NOT** spray your device with disinfectant. It's *important that the solution is applied to a rag or cloth first* so that liquid doesn't seep into the keyboard. This can damage the keyboard itself or important components housed beneath. CAUTION–70% Isopropyl alcohol is highly flammable, so keep it and anything covered in it away from any sources of ignition.

Step 5: Wait for the alcohol solution to completely evaporate before turning your Chromebook back on.